

**REGION 6 SOLID WASTE MANAGEMENT
INTER-MUNICIPAL COMMITTEE MEETING MINUTES
IN-PERSON 50 Queens Place Dr Liverpool
& MICROSOFT TEAMS MEETING**

Friday, December 3, 2021
10:00 a.m.

ATTENDANCE:

Elected Representative / Alternate:

Councillor Scott McLean	West Hants Regional Municipality	In-person
Councillor Ed Halverson	Town of Lunenburg	Virtual
Councillor Chasidy Veinotte	District of Lunenburg	Virtual
Councillor Wayne Thorburne	Town of Bridgewater	In-person
Councillor Andre Veinotte	Municipality of Chester	Virtual
Councillor Jack Fancy	Region of Queens Municipality	In-person
Councillor David Brown	Region of Queens Municipality	In-person
Councillor Ron Coole	Municipality of Shelburne	In-person
Councillor Louann Link	Town of Clark's Harbour	In-person
Councillor Rick Davis	Town of Shelburne	Virtual

Technical Representative / Other:

Angela Taylor	Regional Educator - Region 6	Virtual
Christine McClare	Regional Coordinator – Region 6	In-person
Kristyn Remme	West Hants Regional Municipality	Virtual
Scott LeBlanc	Region of Queens Municipality	Virtual
Chris Froetten	Municipality of Barrington	Virtual
Dylan Heide	Town of Mahone Bay	Virtual
Diana Gibson	West Hants Regional Municipality	In-person
Tammy Atwood	Town of Clark's Harbour	Virtual
Katherine Williams	Municipal Joint Services Board	Virtual
Ryan Jamieson	Shared Services – Shelburne	Virtual

REGRETS: Councilor Richard Nowe, Councillor Andrea Mood-Nickerson and Mayor Cory Nickerson.

1. WELCOME/INTRODUCTIONS

The meeting was called to order at 10:00 am. Chair Wayne Thorburne welcomed everyone and a round of introductions was done.

2. CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

3. APPROVAL OF AGENDA

Chair Thorburne asked for any questions on the agenda or any additions/deletions.

MOVED by Councillor Ron Coole, second by Councillor Louann Link to approve the agenda as presented **M/C**

4. APPROVAL OF THE MINUTES OF September 10, 2021

Chair Thorburne called for approval of the minutes barring any errors or omissions.

MOVED by Councillor Ron Coole, second by Councillor Scott McLean to approve the minutes of the Sept 10, 2021 Regular meeting as circulated. **M/C**

5. Presentation – Sustane Technologies

Bruce Forest and Kevin Cameron presented on how the Sustane facility in Chester is continuing to commission all the components. Test runs have been done and issues are corrected before proceeding further down the line.

They now have two approvals to operate from NS Environment and Climate Change. One is to receive Municipal Solid Waste (MSW) to retrieve usable material such as metal and to create pellets for energy, diesel as well as sell energy back to the grid. The other permit allows them to bring in sorted plastic for the same products as above.

Some clarifying questions were asked. Councilor Fancy asked what can Region 6 and the committee do to help? The response was the continue to educate on proper sorting and place an emphasis on diverting batteries.

Sustane conducts in-person as well as virtual tours and the committee was invited to hold the next meeting at the facility and tour afterwards. The committee thanked Bruce and Kevn for their presentation.

ACTION: Christine to thank Sustane for their presentation and arrange a tour of their facility on March 18, 2022.

6. Annual Election of Chair and Vice-Chair 2022

Christine took the floor as Facilitator. A call was made for nominations or self-nomination as Chair of the committee. Councilor Wayne Thorburne volunteered to have his name stand for the position. A second and third call for nominations was made. Nominations closed and Wayne Thorburne was acclaimed as Chair and took the floor.

A call was made for nominations or self-nomination as Vice-Chair of the committee.

Councillor Scott McLean volunteered to have his name stand for the position. A second and third call for nominations was made. Nominations closed and Scott McLean was acclaimed as Vice-Chair.

7. Budget 2022-23

Christine and Diana presented the budget. There were a few clarifying questions. The committee was asked to approve the budget for 2022-23.

MOVED by Councillor Ron Coole, second by Councillor Jack Fancy to approve the 2022-23 Region 6 Inter-Municipal Committee Budget in the amount of \$788,025 to member councils, as presented. **M/C**

Discussion was held on the remaining funds of \$7431 in the Public Bins Program. If the deadline of March 31, 2022 is not extended, the funds will return to the Reserve account.

MOVED by Councillor Scott McLean, second by Councillor Louann Link to extend the deadline of the Public Bins Funding Program until March 31, 2023. **M/C**

8. TECHNICAL COMMITTEE CHAIR & COORDINATOR POSITION

Christine reported to the committee that Katherine Williams, Controller for the Municipal Joint Services Board, volunteered as Technical Committee Chair. A meeting of the Technical Committee election for Chair was held on November 30, 2021. Katherine was acclaimed as the Chair.

A performance evaluation was completed for the Coordinator on November 29, 2021 by Ryan Jamieson and Kristyn Remme. Kathryn reviewed the recommendation and reported that the Coordinator has successfully completed the probationary period and agrees with the recommendation to continue the employment agreement. Further discussion on the matter will occur in-camera.

9. UPDATES

Christine reported that funding applications have been awarded to the Town of Bridgewater, Municipality of Shelburne, Town of Lockeport and the Municipality of Barrington. Funds remaining funds are \$7431. A detailed report of the amounts to each of the units will be circulated with the minutes of this meeting.

ACTION: Circulate the Public Bins tracking sheet with the minutes of this meeting.

EPR continues to move forward. Nova Scotia Environment and Climate Change Minister Tim Halman will present to Regional Chairs on December 10, 2021.

10. ROUNDTABLE UPDATES/DISCUSSION

Chair Thorburne invited each member to share their updates. Litter and anti-litter initiatives continue to be a common theme.

11. OTHER/NEW BUSINESS

Councillor Jack Fancy mentioned batteries and a suggestion that Region 6 staff investigate initiatives that might be undertaken to increase their diversion from landfill. If there are programs or initiatives that require funding which, upon approval, could be allocated from the Region 6 Reserve. This would benefit that Region 6 landfill and facilities and support the request from Sustane Technologies.

MOVED by Councillor Jack Fancy, second by Councillor Louann Link to have staff investigate proper battery disposal with other areas. At a future committee meeting, staff to report to the committee on recommendations, including anticipated costs. **M/C**

ACTION: Staff to investigate and report on methods to increase diversion of batteries.

12. IN-CAMERA – staff matter

MOVED by Councillor Ron Coole, seconded by Councillor Scott McLean to move in-camera at 11:46. **M/C**

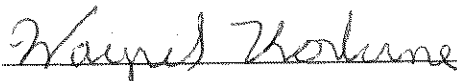
Recording was stopped. All staff other than Katherine Williams were excused on-line and Christine left the room. Christine returned and the meeting resumed at 11:57.

MOVED by Councillor Louann Link, second by Councillor Ron Coole to continue the Coordinator Employment Agreement with Christine McClare as permanent, with increases to the annual salary paid, as merited, effective July 19, 2021. **M/C**

13. ADJOURNMENT AND NEXT MEETING DATE

Next meeting date will be March 18, 2022 at 10 am at Sustane Technologies facility in Chester. This will be a hybrid in-person / virtual meeting.

MOVED by Councillor Ron Coole, second by Councillor Scott McLean to adjourn. **M/C**
11:59 am /CMc



Wayne Thorburne, Region 6 Chair



Christine McClare, Regional Coordinator